

**SUMMARY MINUTES ARE DRAFT UNTIL
APPROVED AT THE NOVEMBER 22, 2021 MEETING**



**KENTUCKY DEPARTMENT OF EDUCATION
State Advisory Panel for Exceptional Children (SAPEC)
MEETING SUMMARY**

OCTOBER 27, 2021

MEMBERS PRESENT: Alison Amshoff, Ashley Barlow, Christa Bell, Jeni Bolander, David Bradley, Traci Brewer, Jeffrey Coles, Tal Curry, Tonika East, Melissa Ferrell, Emily Fox, Tammy Gilles, Jason Jones, Kent Kelsch, Maria Kemplin, Brittany Kleiner, Mary Lavin, Brian Lovell, Cora McNabb, April Miller, Michelle Morgan, Chadwick Noel, Krista Payne, Tyler Reed, Katherine Sheppard-Jones, Joe McCowan.

MEMBERS ABSENT: Lacheena Carothers, Tiffanie Clark, Amy Beth Crump, Esther Hayslett, Cassie Jo Robinson, Daniel Slaton

DEPARTMENT MEMBERS/PRESENTORS: Rebecca Atkins-Stumbo, Pamela Ayer, Tracy Herman, Andrew Liaupsin, Carol Morrison, Megan Osborn, Amy Patterson, Jarrod Slone, Sylvia Starkey, Veronica Sullivan.

Summary

Agenda Item: Welcome

Presenter: Joe McCowan

Agenda Item: Call to Order and Review/Approve Agenda

Presenter: Brian Lovell called the meeting to order. A motion was made by David Bradley to approve the draft agenda and Tonika East seconded the motion; the motion was passed unanimously.

Agenda Item: Introduction and Roll Call of Members

Presenter: SAPEC Members

Summary: Brian Lovell asked for members to introduce themselves; those in attendance (both in-person and virtually) provided their names, their representation audience, and a bit about themselves.

Agenda Item: Discussion/Approval of August 19, 2021 Minutes

Presenter: Brian Lovell

Summary: A motion was made by David Bradley to approve the draft minutes from 8/19/2021 and Tyler Reed seconded the motion; the motion was passed unanimously.

Agenda Item: Presentation/Review of SAPEC Member Feedback Survey

Presenter: Brian Lovell

Summary: Mr. Lovell provided/reviewed a presentation based upon the 15 responses generated by the SAPEC member feedback survey that was administered from 9/24/2021 through 10/13/2021. Since all members had not participated, Mr. Lovell indicated that the feedback survey would be reopened for a better response rate that more widely represents the majority of the panel and their perspectives.

Agenda Item: Review/Approve 2020-21 SAPEC Annual Report

Presenter: Brian Lovell

Summary: Members were provided a copy of the draft annual report representing the work of the prior group which reflects one meeting occurring as a result of a failure to gain quorum to conduct business at the other meetings. The annual report will be tabled until the November 22, 2021 meeting at the annual CEC Fall Conference in Louisville since not all members had been provided a copy in advance of the meeting.

Agenda Item: Discussion of Proposed Changes to SAPEC Bylaws

Presenter: Brian Lovell/SAPEC members

Summary: Members were provided a copy of the draft bylaws and prior bylaws used to guide the panel and a discussion ensued. Dr. East noted terms of appointment and leadership roles. Mr. McCowan advised the group of the issues related to the Governor's three most recent Executive Orders related to the panel and provided how that information was used to create a member list. Dr. East mentioned an issue related to terms and officer roles. Mr. Reid reflected that the recent orientation training seemed to have discussed a change under article three, section four at the federal level. Tracy Herman of KDE advised that the only items to focus upon are the most Executive Orders by Governor Beshear to create the draft bylaws. Ms. Herman did indicate that the prior order under the Bevin Administration were not in alignment with the requirements and were consistent with prior versions of the Panel. Mr. Lovell indicated his review of the Panel's bylaws were the 2012 and 2015 versions - prior to the abolishment of the Panel and Governor Bevin created a Council which did not reflect the federal requirements. The revised draft bylaws will be disseminated to the Panel members in advance of the November 2021 meeting for review before and possible changes/action during the Panel's next meeting on November 22, 2021 the annual CEC Fall Conference in Louisville.

Agenda Item: Presentation/Review of State Performance Plan (SPP) and Annual Performance Review (APR)

Presenter: Jackie Williams, Assistant Director, Division of IDEA Monitoring & Results, Office of Special Education & Early Learning

Summary: A presentation was provided to Panel on the components of the SPP/APR and several members discussed input into the plan and had questions related to parent surveys. Mr. McCowan provided insight to the Panel in that this presentation is a chance for the Panel to reflect upon and discuss them in upcoming meetings.

Agenda Item: Meeting Scheduling / Adjournment

Summary: Dr. Coles moved to adjourn the meeting at 12:23 PM and this was seconded by Mr. Curry. The motion passed unanimously.